

MANAGEMENT OPPORTUNITY

Noise Officer



The Community

Located on the Pacific Ocean between Los Angeles and Orange counties, the City of Long Beach, California (population approximately 500,000) is frequently described as a series of strong, diverse, interwoven, smaller communities within a large city. Enjoying an ideal Southern California climate, Long Beach is home to an abundance of cultural and recreational options. The Long Beach Convention Center, Aquarium of the Pacific, Queen Mary, Toyota Grand Prix of Long Beach, Long Beach Sea Festival, plus a wide variety of other attractions serve to draw more than 4 million visitors each year. The city is also home to Long Beach City College and California State University, Long Beach, which has been ranked the Number 3 best-value public college in the nation.

The Airport

The Long Beach Airport (LGB) is committed to providing excellent services and facilities in an intelligent, ecofriendly, safe and efficient manner respectful of our employees and the community that we serve; and to be a major driver in the economic stability of Long Beach.

LGB is a small hub airport serving approximately 3 million passengers annually. Owned and operated by the City of Long Beach, LGB was established in 1923 and is one of the oldest municipal airports in the United States. Known as the easy in, easy out airport, Long Beach is a travel friendly alternative to other Southern California airports, offering preferred flight schedules, carriers and overall accessibility.

Long Beach Airport is one of the few commercial service airports in the nation that continues to support aircraft manufacturing plants and completion centers, including Boeing's C-17 facility and Gulfstream Aerospace. Approximately 180 businesses reside on Airport property and are responsible for roughly 18,000 jobs. Some of these include AAA, AirFlite, Signature @ Aeroplex, Long Beach Marriott Hotel, DeVry Institute of Technology, Epson America, FedEx, Kilroy Business Center, SCAN Health Plan, Skylinks Golf Course and UPS.

The Airport Department is governed by the City Council; the Airport Director is appointed by the City Manager and is responsible for overall airport activities. The director is supported by the Manager of Finance & Administration and the Manager of Airport Operations & Facilities. The Airport Department employs approximately 110 staff, and has an annual operating budget of \$28 million.

The Position

This at-will position reports to the Manager of Finance & Administration, and leads the Noise Division. The Noise Division is comprised of five employees, with an annual operating budget of \$1,000,000.

The Airport Noise Officer operates in a complex, dynamic and politically sensitive environment. The position is characterized by sensitive interaction with airline operations staff, pilots, federal, state and local agencies, as well as wide public contact.

The most significant factor affecting the growth and development of Long Beach Airport is its compatibility with surrounding residential communities. In response to community concerns, the city enacted the Airport Noise Compatibility Ordinance in 1995, one of the most restrictive airport noise ordinances in the country. Accurately identifying noise violators, as well as all aircraft contributing to the Airport's "noise budget" is very important. Long Beach is the only airport that uses a noise budget approach in regulating the number of flights. The Noise Officer has direct supervision over the Airport's noise control program, monitoring and ensuring the accuracy of flight identification and overseeing the calculation and analysis of the Airport's noise budget. Success of this program in terms of noise reduction is directly related to future airline service levels.

Examples of Duties:

- Enforce provisions of Long Beach Airport's Noise Ordinance
- Implement and monitor noise abatement measures
- Resolve citizen noise concerns
- Analyze flight data, aircraft information and noise levels
- Consult with pilots and air traffic controllers
- Develop and amend noise abatement procedures
- Evaluate noise exposure maps and the noise compatibility program
- Ensure that flights operate as quietly as possible
- Prepare and present reports, both orally and in writing, to city departments, committees, boards, commissions and the public, as necessary
- Prepare and administer the division budget
- Write performance evaluations and issue counseling and disciplinary action

Knowledge, Skills and Abilities

The ideal candidate will be an experienced manager with a demonstrated ability to provide strong leadership in a sensitive environment. Awareness of airport and aircraft noise monitoring, along with an understanding and appreciation of the Airport's role in protecting the environment and community, is key. We are looking for a hands-on manager who possesses interpersonal skills and a compelling customer service orientation. The selected candidate may be called upon to speak in both large and small settings, to a variety of audiences ranging from elected officials to community groups. Technical knowledge, business writing, verbal and presentation skills will all be considered.

Qualifications

A Bachelor of Arts in Aviation or a related field, and three years of increasingly responsible experience in airport noise control, of which two years must have been in a supervisory or management capacity; a master's degree is desirable, along with experience with the Airport Noise and Operations Monitoring System (ANOMS). Experience may be substituted for the education requirement on a year for year basis.

Compensation and Benefits

The City of Long Beach has established a starting salary range of \$77,270 to \$116,914 dependent upon experience. In addition, the city's generous benefits package includes:

Vacation:	12 days after one year of service 15 days after four years, six months 20 days after 19 years, six months
Holidays:	Nine designated holidays plus four floating personal holidays per year
Sick Leave:	One day earned per month with unlimited accumulation; conversion upon retirement to cash credit toward health and/or dental insurance premiums or retirement service credits
Executive Leave:	Five days per year
Bereavement Leave:	Three days for death or critical illness of family member or domestic partner plus three days of accrued sick leave if needed
Health Insurance:	Two plans are available; one HMO and one PPO plan. The city pays a major portion of the premium for employees and dependents.
Dental Insurance:	Two dental plans are available for employees and dependents.
Short-term/Long-term Disability Insurance:	City-paid short-term and long-term disability insurance benefits
Life Insurance:	City-paid term life insurance policy equal to three times annual salary to a maximum of \$500,000 in addition to \$20,000 term life
Management Physical:	Annual city-paid physical examination
Retirement:	California Public Employee's Retirement System (CalPERS) 2.5% @ 55 plan for new employees hired before January 1, 2013 2.0% @ 62 plan for new employees/new CalPERS members hired on or after January 1, 2013 Coordinated with Social Security Employee share of CalPERS varies per employee. For details, contact Claudia Lewis at 562-570-2612.

Selection Procedure

Interested candidates must submit a letter of interest, resume, including salary history and detailed work experience, and a completed supplemental questionnaire. The supplemental questionnaire may be obtained at www.lgb.org, by contacting Claudia Lewis, Administrative Officer, at 562-570-2612, or via email at claudia.lewis@longbeach.gov. Complete application packets must be received by 4:30 p.m., May 3, 2013, at the following address:

Claudia Lewis, Administrative Officer
Long Beach Airport
4100 Donald Douglas Drive, Floor 2
Long Beach, CA 90808

After the final filing deadline, all application packets will be evaluated to determine the most qualified applicants. Those individuals determined to be best suited for the position will be interviewed by a selection panel. The final applicant will be subject to a thorough reference and background check.

This information is available in an alternative format by request to the Airport Department, Personnel Services Division, at 562-570-2612. If you require an accommodation because of a disability in order to participate in any phase of the application process, please request when submitting your resume, or call 562-570-2612.

AN EQUAL OPPORTUNITY EMPLOYER

**NOISE OFFICER
LONG BEACH AIRPORT
SUPPLEMENTAL QUESTIONS**

Please submit your written answers to the following questions. No more than two pages per question. The information that is submitted will be used as part of the selection and evaluation process for this position.

Please include your name on any information that is submitted.

1. Please describe what specifically in your background has prepared you for this position. What specific skills, knowledge and abilities would you bring to this position?

2. Describe your experience working in a politically sensitive environment. What challenges did you have and how did you overcome them?

3. Please describe three major accomplishments in your career related to this position. Include in your answer the specific role that you played and the challenges that you faced.