



long beach
airport

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Dear Airport Partners,

In an effort to provide one-stop service for our airport tenants, contractors and partners, the Access Control office will assume the testing and decal issuance process for airfield driving permits. This will provide badgeholders greater flexibility in taking these exams and streamline the process.

As part of this effort, we will require new and renewing perimeter and movement area permit holders to provide the following documents at the time of testing:

- A Long Beach Airport Driver's Permit application signed by the applicant and signatory on file with the access control office.
- Current evidence of commercial automobile liability insurance equivalent in coverage scope to ISO form CA 00 01 06 92 covering Symbol 1 ("Any Auto") with limits of at least \$2 million combined single limits for all permitted vehicles. If any permitted vehicle transports fuel in excess of 3500 gallons, the limits must be at least \$5 million combined single limits. If CA Vehicle Code, CA PUC, or other state or Federal financial responsibility requirements applicable to any vehicle(s) EXCEED any of these requirements, then those requirements apply.
- Driver's History Record Request (unofficial copies are acceptable).

Similarly, requests for new vehicle permits must be presented with proof of insurance and a list of drivers.

To ensure that your organizations has sufficient lead time, these new requirements will go into effect July 5, 2016.

Sincerely,

Drew Schneider
Manager of Safety & Security

Attachment



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Long Beach Airport Driving Permit Application

Driver's Name (must match SIDA/AOA Badge): _____

Driver's Employer/Affiliation: _____

Driver's Work Address: _____

Driver's Email Address: _____

Driver's Mobile Number: _____

Driver's License Number/State: _____

Permit Type: Perimeter Road / Movement Area (circle one)

Authorized Airfield Vehicles:

Make	Model	Permit #

Justification: _____

INDEMNIFICATION: Permittee shall defend, indemnify, and hold harmless the City, its Commissions and Boards, and their officials, employees, and agents from and against any and all demands, claims, causes of action, liability, loss, liens, damage, costs, and expenses (including attorney's fees) arising from or in any way connected or alleged to be connected with operations performed by the Permittee or by others on behalf of the Permittee related to this Permit and from any act or omission, willful misconduct, or negligence (active or passive) by or alleged to be by Permittee, its employees, agents, or contractors either as a sole or contributory cause, sustained by any person or entity (including employees or representatives of City or Permittee). The foregoing shall not

apply to claims or causes of action caused by the sole negligence or willful misconduct of the City, its Commissions and Boards, or their officials, employees, or agents.

INSURANCE. As a condition precedent to the effectiveness of this Permit, Permittee shall procure and maintain at Permittee's expense for the duration of this Permit from an insurance company that is admitted to write insurance in the State of California or that has a rating of or equivalent to an A:VIII by A.M. Best and Company the following insurance:

(a) If applicable, workers' compensation coverage as required by the Labor Code of the State of California and Employer's liability insurance with minimum limits of One Million Dollars (US \$1,000,000) per accident or occupational illness. The policy shall be endorsed with a waiver of the insurer's right of subrogation against the City of Long Beach, and their officials, employees, and agents.

(b) Commercial automobile liability insurance equivalent in coverage scope to ISO CA 00 0)1 06 92 in an amount not less than Two Millions Dollars (US \$2,000,000) combined single limit (CSL) per accident for bodily injury and property damage covering owned, non-owned, and hired automobiles.

Any self-insurance program or self-insurance retention must be approved separately in writing by City and shall protect the City of Long Beach, and their officials, employees, and agents in the same manner and to the same extent as they would have been protected had the policy or policies not contained retention provisions. Each insurance policy shall be endorsed to state that coverage shall not be suspended, voided, or canceled by either party except after thirty (30) days prior written notice to City, and shall be primary and not contributing to any other insurance or self-insurance maintained by City.

Permittee shall deliver to City certificates of insurance and original endorsements for approval as to sufficiency and form prior to the start of performance hereunder. The certificates and endorsements for each insurance policy shall contain the original signature of a person authorized by that insurer to bind coverage on its behalf. "Claims-made" policies are not acceptable unless City Risk Manager determines that "Occurrence" policies are not available in the market for the risk being insured. In a "Claims-made" policy is accepted, it must provide for an extended reporting period of not less than one hundred eighty (180) days. Such insurance as required herein shall not be deemed to limit Contractor's liability relating to performance under this Permit. City reserves the right to require complete certified copies of all said policies at any time. Any modification or waiver of the insurance requirements herein shall be made only with the approval of City Risk Manager. The procuring of insurance shall not be construed as a limitation on liability or as full performance of the indemnification provisions of this Permit.

Applicant Name: _____ Signature: _____

Signatory Name: _____ Signature: _____